



MINISTERIO
DE TRANSPORTES
Y MOVILIDAD SOSTENIBLE



Code-shared program request

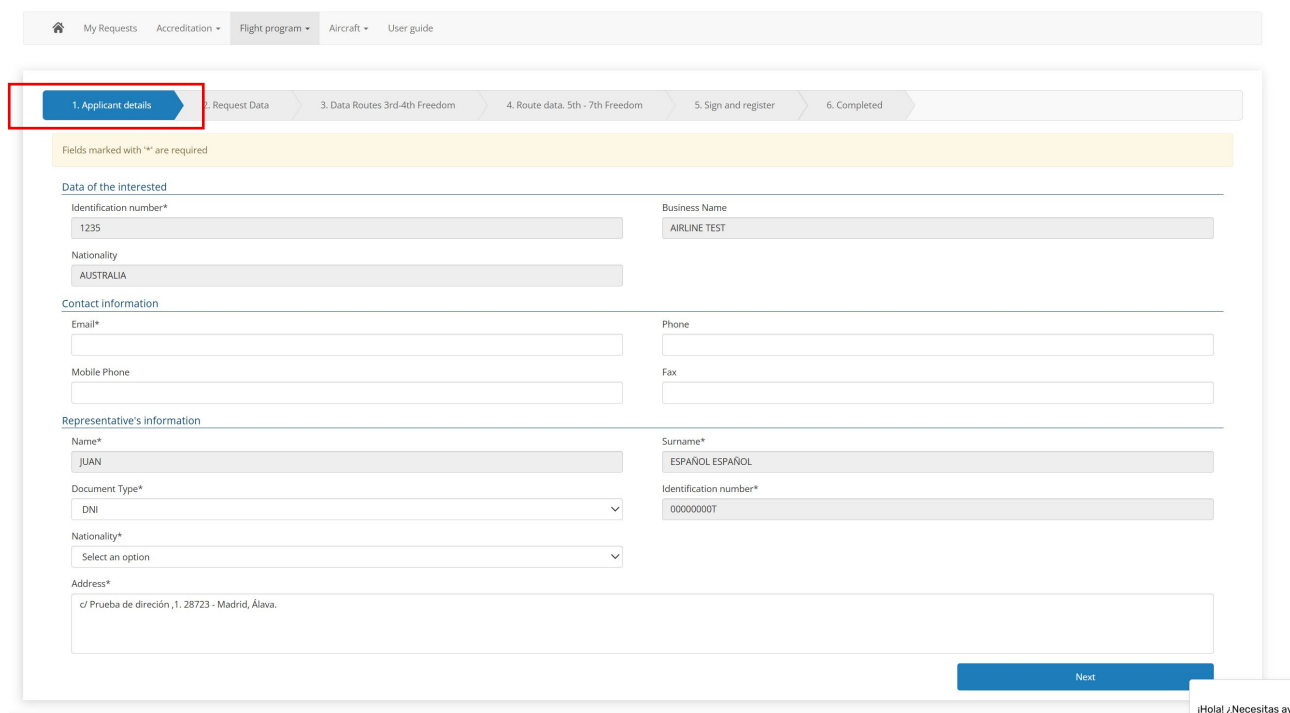


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1. NEW FLIGHT PROGRAM FILE

To request a flight program this is the option that the legal representative of the company shall select. When selected, the applicant details menu will appear:



The screenshot shows a web interface for requesting a flight program. At the top, there is a navigation bar with links: My Requests, Accreditation, Flight program (selected), Aircraft, and User guide. Below this is a progress bar with six steps: 1. Applicant details (highlighted with a red box), 2. Request Data, 3. Data Routes 3rd-4th Freedom, 4. Route data. 5th - 7th Freedom, 5. Sign and register, and 6. Completed. The main form area is titled 'Fields marked with * are required' and contains several sections: 'Data of the interested' with fields for Identification number* (1235), Business Name (AIRLINE TEST), and Nationality (AUSTRALIA); 'Contact information' with fields for Email*, Mobile Phone, Phone, and Fax; 'Representative's information' with fields for Name* (JUAN), Surname* (ESPAÑOL ESPAÑOL), Document Type* (DNI), Nationality* (Select an option), and Identification number* (00000000T); and an 'Address*' field with the value 'c/ Prueba de dirección, 1. 28723 - Madrid, Álava.'. A 'Next' button is located at the bottom right of the form. A small text '¡Hola! ¿Necesitas ayu' is visible at the bottom right of the page.

Most of the data will already be filled in, but the applicant must complete any mandatory fields (*) that are left empty.

1.1 Request Data

In the 'Request Data' section, the applicant must select the type of flight program the company will operate (Code-Shared, Scheduled, Non-Scheduled, or Overflight), the operation type, and the transportation class (passengers and cargo, or cargo-only).

If the applicant wishes to add any observations, they may write them in the 'Observaciones' field

My Requests Accreditation Flight program Aircraft User guide

1. Applicant details **2. Request Data** 3. Data Routes 3rd-4th Freedom 4. Route data. 5th - 7th Freedom 5. Sign and register 6. Completed

Fields marked with "*" are required

Request Data

Request type* Operation type* IATA Season*

Select an option S26

Transportation class*

Observaciones

Previous Next

1.2 Code-shared program request

When the applicant wishes to request code-shared operations, they must select at least:

- The dates in which the flight program will be performed (by default the system will show the IATA season dates)
- The operator air company that will perform the operation
- The marketer air company
- The origin country (which must be the same as the company's country),
- The destination country (which must be Spain),
- The airports involved in the route
- The frequency that this route will be performed per week

CODE-SHARED OPERATION EXAMPLE

From	To	Operator	Marketer	Route 1	Weekly Frequency
29/03/2026	31/10/2026	AIRLINE TEST	AIRLINE EXPRESS TEST	SYD-KUL-SYD	2
From	To	Operator	Marketer	Route 2	Weekly Frequency
29/03/2026	31/10/2026	AIRLINE EXPRESS TEST	AIRLINE TEST	MAD-CDG-MAD	1

Route 1:

Route Data

Date From* Date to*

Operator* Marketer*

Origin Country* Destination Country*

Origin airport* Destination airport*

Return* Return destination airport

Frequency* Variable depending on connection

Route 2:

Route Data

Date From* Date to*

Operator* Marketer*

Origin Country* Destination Country*

Origin airport* Destination airport*

Return* Return destination airport

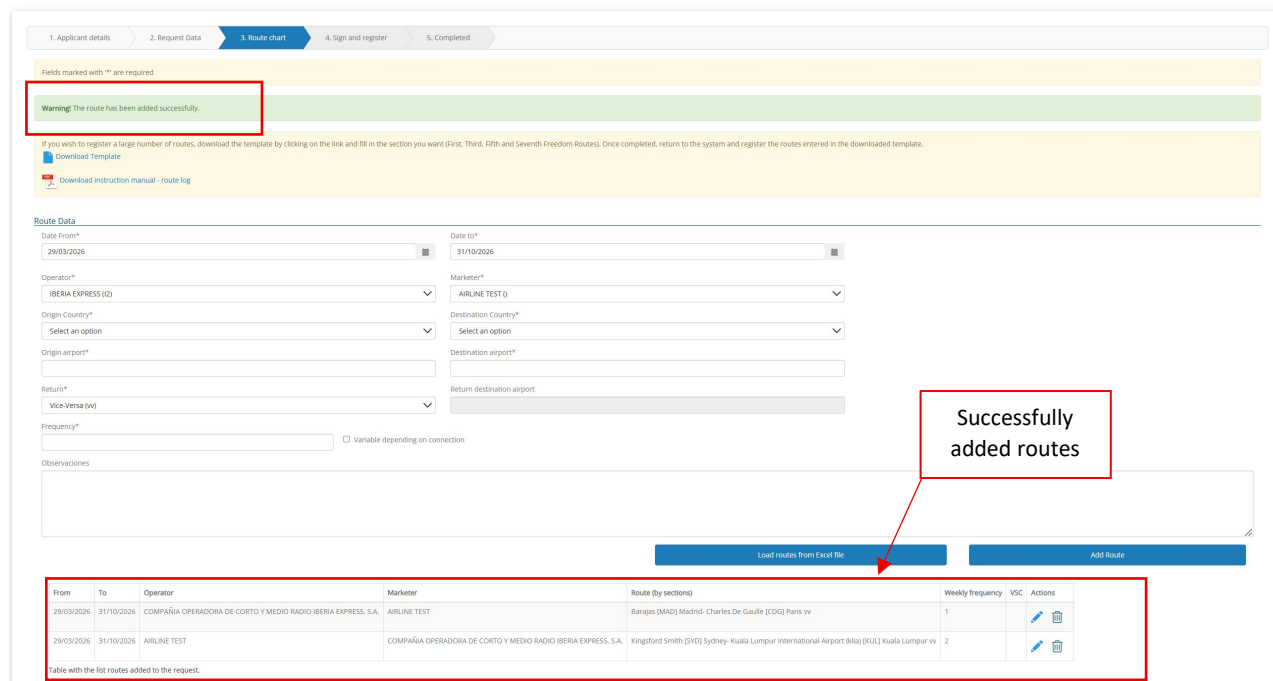
Frequency* Variable depending on connection

IMPORTANT NOTE: If the weekly frequency of a route varies, the route should be entered only once, indicating the maximum weekly frequencies the airline will operate during the IATA season.

IMPORTANT NOTE 2: By default, the system will indicate that the selected route is a round-trip route (e.g., SYD-KUL vv.). If this is not the case, select the 'Return to country of origin' option in the Return field, and select which other airport the route will include (e.g., SYD-KUL-MEL).

IMPORTANT NOTE 3: If the applicant wishes to add any comments, please enter them in the 'Observaciones' field

Once all these fields have been filled in, the applicant must click the 'Add Route' button. If everything has been completed correctly, a 'The route has been added successfully' message will appear:



The screenshot shows a web interface for route registration. At the top, there is a progress bar with five steps: 1. Applicant details, 2. Request Data, 3. Route chart (highlighted in blue), 4. Sign and register, and 5. Completed. Below the progress bar, a green warning box states: "Warning: The route has been added successfully." Below this, there are links for "Download template" and "Download instruction manual - route log". The main form area is titled "Route Data" and contains several fields: "Date from*" (29/03/2026), "Date to*" (31/10/2026), "Operator*" (IBERIA EXPRESS (I2)), "Marketer*" (AIRLINE TEST (I)), "Origin Country*" (Select an option), "Destination Country*" (Select an option), "Origin airport*", "Destination airport*", "Return*" (Vice-Versa (vv)), "Return destination airport", "Frequency*" (with a checkbox for "Variable depending on connection"), and "Observaciones". At the bottom of the form, there are two buttons: "Load routes from Excel file" and "Add Route". A red box highlights the "Add Route" button, with an arrow pointing to it from a text box that says "Successfully added routes". Below the form, a table displays the list of routes added:





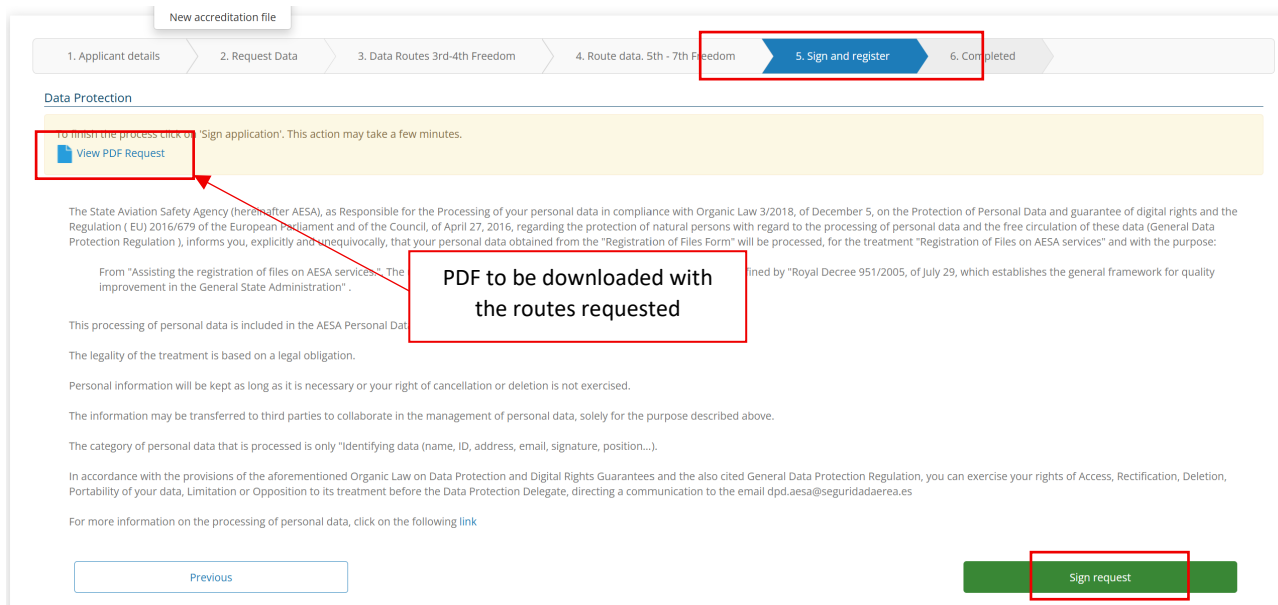
From	To	Operator	Marketer	Route (by sections)	Weekly frequency	VSC	Actions
29/03/2026	31/10/2026	COMPANIA OPERADORA DE CORTO Y MEDIO RADIO IBERIA EXPRESS, S.A.	AIRLINE TEST	Barajas (MAD) Madrid- Charles De Gaulle (CDG) Paris vv	1		 
29/03/2026	31/10/2026	AIRLINE TEST	COMPANIA OPERADORA DE CORTO Y MEDIO RADIO IBERIA EXPRESS, S.A.	Kingford Smith (SYD) Sydney- Kuala Lumpur International Airport (KUL) Kuala Lumpur vv	2		 

Table with the list routes added to the request.

1.3 Sign the request

When all the routes have been added the applicant shall sign the request on the 'Sign and Register page':



New accreditation file

1. Applicant details 2. Request Data 3. Data Routes 3rd-4th Freedom 4. Route data, 5th - 7th Freedom 5. Sign and register 6. Completed

Data Protection

To finish the process click on 'Sign application'. This action may take a few minutes.

[View PDF Request](#)

The State Aviation Safety Agency (hereinafter AESA), as Responsible for the Processing of your personal data in compliance with Organic Law 3/2018, of December 5, on the Protection of Personal Data and guarantee of digital rights and the Regulation (EU) 2016/679 of the European Parliament and of the Council, of April 27, 2016, regarding the protection of natural persons with regard to the processing of personal data and the free circulation of these data (General Data Protection Regulation), informs you, explicitly and unequivocally, that your personal data obtained from the "Registration of Files Form" will be processed, for the treatment "Registration of Files on AESA services" and with the purpose:

From "Assisting the registration of files on AESA services". The improvement in the General State Administration".

PDF to be downloaded with the routes requested

ned by "Royal Decree 951/2005, of July 29, which establishes the general framework for quality

This processing of personal data is included in the AESA Personal Data Protection Policy.

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Personal Information will be kept as long as it is necessary or your right of cancellation or deletion is not exercised.

The information may be transferred to third parties to collaborate in the management of personal data, solely for the purpose described above.

The category of personal data that is processed is only "Identifying data (name, ID, address, email, signature, position...).

In accordance with the provisions of the aforementioned Organic Law on Data Protection and Digital Rights Guarantees and the also cited General Data Protection Regulation, you can exercise your rights of Access, Rectification, Deletion, Portability of your data, Limitation or Opposition to its treatment before the Data Protection Delegate, directing a communication to the email dpd.aesa@seguridadaerea.es

For more information on the processing of personal data, click on the following [link](#)

[Previous](#) [Sign request](#)